

Reporting COVID Events with NO Interview to the State

January 2023

Trainings: ncedsstrainings@dhhs.nc.gov

Helpdesk: NCEDSSHelpDesk@dhhs.nc.gov

Table of Contents

- COVID Deduplicate Links
- No Interview / Follow Up
- Person Information Key fields
- Demographic package Key fields
- Risk History package Key fields
- Administrative package Key fields
- Classification Status
 - Cases
 - Not a Case

COVID - Deduplicate Links

Prior to submitting an event to the State for review and report to CDC, you need to make sure that all person and/or event deduplications have been completed

Reminders:

- If the person is a duplicate, do NOT deduplicate. Please send an email to the NCEDSS Helpdesk to request deduplication
 - Ensure that you have updated the person information, otherwise, the Helpdesk will not know which information is correct
- If the event is a duplicate and you have been trained, you may deduplicate the event
 - If you have not been trained to deduplicate events, please send an email to the NCEDSS Helpdesk

For additional information about deduplication please see

https://epi.dph.ncdhhs.gov/cd/lhds/manuals/cd/nccovid/PersonvsEventDeduplication.pdf

COVID - No Interview / Follow-Up

- In some cases, the LHD may not be able to follow up on an event in a timely manner or may be exempted from following up on an event
 - The event may not be prioritized for interview based on current guidance
 see the latest guidance posted in the LHD monthly key points
 - 2. Despite repeated attempts, you may not be able to contact the patient. The patient may not return calls, may have died, or may be incapacitated.
 - 3. If an event was not submitted to you until 30 days after the diagnosis date, then follow up is not useful from a surveillance standpoint

COVID - No Interview / Follow-Up

- For prioritized cases, the standard is three (3) attempts to contact the patient before considering the patient 'lost to follow up'
 - Contacting the provider (if one is available), can be considered one of the contact attempts, as the provider may have at least some of the clinical and risk information if the patient is unable to be located
- If this event does not receive an interview or other follow-up, there are still minimum fields that must be completed when you submit the event to the State
- Some missing or inconsistent fields will result in the event returned to you by the State for correction
 - Events returned can be found in the workflow:
 - C.2 CD Review and Approval Workflows
 - Event Classification status: 3. Reassign to LHD from State

Person Information - Key fields

Certain required fields are associated with the person and can only be updated by accessing the Persons tab within the event

Required: Name, Gender, Birth Date, Death Date (if applicable)

Demographic Information (<u>View History</u>)		
Name:	Tamales, Hot	
Maiden/Other Name:		
Alias:		
Gender:	Male	
Birth Date:	07/01/1950	
Death Date:	04/20/2022	
Living Status:	Dead	
Age:	71	
Social Security Number:		

Person Information - Key fields

Required: Some sort of address is required, at least city, county, state; Try to get street address if possible



^ Recommended: If the person does not have a street address due to homelessness, please update the 'Currently homeless' field to 'Yes' in the Demographic question package



^ Recommended: Race and Hispanic ethnicity is not required, but if available, please enter



*If you are unable to obtain the race and/or ethnicity, please leave the field(s) blank - an event will not be returned for missing race

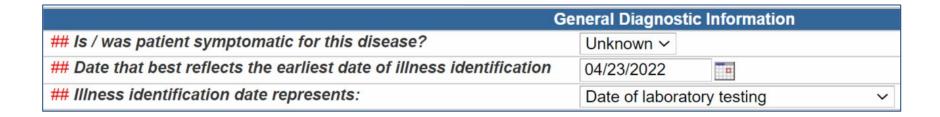
Demographic package - Key fields

- ^ Recommended: Employment Information section
 - What kind of work does this person do?
 - Employer name
 - o In what kind of business or industry does the person work in?

	Employment Information
^ What kind of work does this person do?	
^ Employer name	
Mhat kind of business or industry does this person work in?	

Clinical package - Key fields

- ## Required: Is/was the patient symptomatic for this disease?
- It is ok to put unknown here if you are unable to reach either the patient or the provider to collect this information



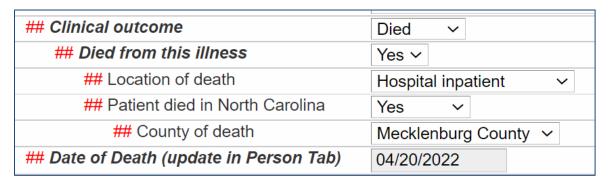
*Note: You may be able to find this information on the Lab Results tab if the Ask at order entry questions were asked and answered at time of testing

Clinical package - Key fields

Required: Clinical Outcome: Survived / Died



If Died, please complete the child questions

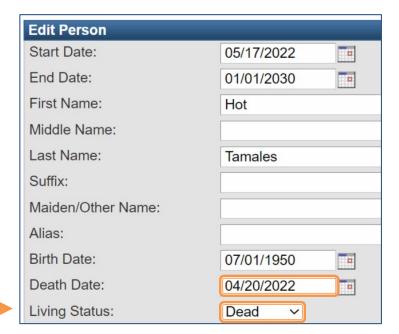


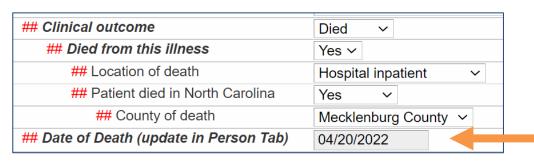
As a reminder: if you answer no to Died from this illness, you
must provide documentation. We are now matching to the vital
records death registry so some events marked 'survived' may be
updated to 'died' based on a match to a death certificate

**Pediatric deaths are required to have complete follow up

Clinical package - Key fields

 If the person died, update Date of Death in Person Tab -this updates Clinical question package

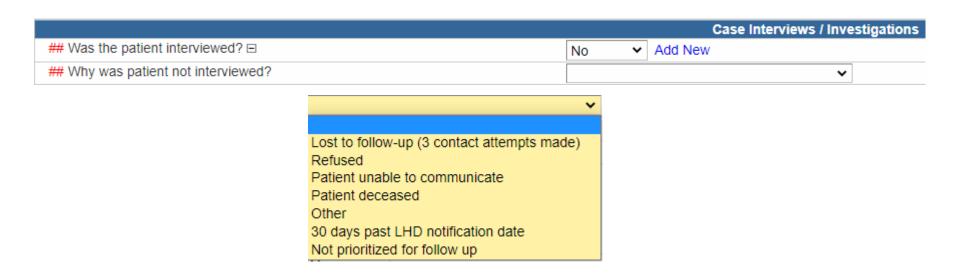




Risk History package - Key fields

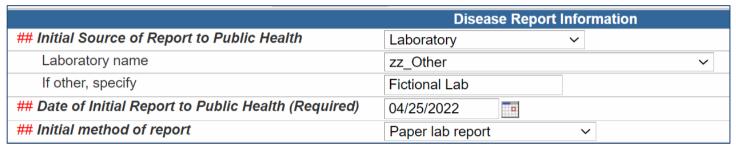
Case Interviews/Investigations section - ONLY REQUIRED IF you attempted interview / follow up

- Was the pt interviewed? NO
 - If No, why not? All child questions



Administrative package - Key fields

- ## Required: Disease Report Information section
 - Please ensure each question is completed correctly



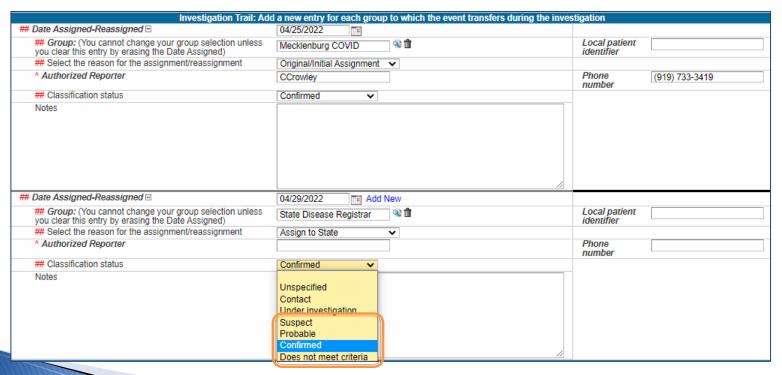
^{*}Reminder the initial method of report should NOT be ELR or eCR if you manually created and entered the event

- ## Required: NC County of Residence for the Event section
 - Please ensure the event is assigned to the correct county for reporting

NC County of Residence for the Event		
If a different county is investigating this event, the county of residence must share this event. If patient is not a NC resident, enter the NC investigating county here.		
## NC County of Residence for the Event	Mecklenburg County ~	

Administrative package - Key fields

- ## Required: Investigation Trail section
- When you are ready to assign the event to the state you will add a new block in the Investigation trail
 - Assign to the 'State Disease Registrar' with the reason 'Assign to the State' and ensure that you have Selected the correct classification status



Classification Status - Cases

Users must always review lab results in the Lab Result tab to determine if the Ordering Lab/Ordering Facility is AT HOME test

- If the lab result is a PCR/NAA/RNA+ then the classification status
 = Confirmed UNLESS the ordering lab/ facility states AT HOME test
- If the lab result is an Ag+ then the classification status =
 Probable UNLESS the ordering lab/ facility states AT HOME test
- If the lab result ordering lab/ facility states AT HOME test, then the classification status = Suspect, regardless of what kind of lab test it is
- If there is a combination of tests, any test result that would be classified as 'Confirmed', will take priority as the classification status in the Investigation Trail over 'Probable' and 'Suspect' labs

Classification Status - Not a Case

- If you have a lab result that is 'unsatisfactory' or 'not performed', the final classification status for the event is 'Does not meet criteria'
- If you have a lab result that is 'indeterminate' or 'inconclusive', and no documentation that the patient retested, the final classification status for the event is 'Does not meet criteria'
- If you have a person who is an out of state resident, the final classification status for the event is 'Does not meet criteria'
 - For more information on interstate notifications, please see:
 https://epi.ncpublichealth.info/cd/lhds/manuals/cd/nccovid/Interstate%20Notifications.pdf?ver=1.2

Questions



For additional questions or assistance, please contact

Help Desk: NCEDSSHelpDesk@dhhs.nc.gov (919)715–5548 or toll–free (877)625–9259

Training: <u>NCEDSSTrainings@dhhs.nc.gov</u>